

MISSION STATEMENT: "Danville Development Corporation provides affordable housing communities for seniors and people with disabilities to enhance their quality of life."

DATE RCVD:	TIME:
NAME:	
INCOME:	
UNIT SIZE:	

# APPLICATION FOR HUD SECTION 202/8 AND 811 PRAC HOUSING

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### **INTRODUCTION TO PROPERTIES 202/8**

Please read the application package completely and carefully. The Department of Housing and Urban Development regulations limit occupancy of the properties listed below to households where the head of household, spouse, co-head or sole member is 62 years of age or older.

In addition, adults 18 years or older with a physical disability requiring the features of a mobility accessible unit are eligible for occupancy at all properties listed below **except Wasatch Manor**. If you qualify due to a physical disability, it may be necessary for you to provide the name of a medical professional who can verify the disability and the need for a mobility accessible unit. Please contact our office to make these arrangements.

physical disability, it may be necessary for you to provious he disability and the need for a mobility accessible unit		-	
1. Are you 62 or older?		[]YES	[ ] NO
<ul><li>2. Do you have a need for a mobility accessible t</li><li>3. If yes, check all types that apply:</li></ul>	ınit?	[ ] YES	[ ] <b>NO</b>
Mobility accessible unit Vision impaired unit			
Hearing impaired unit			
	Brigham City, UT St. Mark's Terrace		
WHICH PROPERTY ARE YOU APPLYING FOR?	Green River, WY Mansface Terrace		
You may apply for more than one property, but you	<u>Kaysville, UT</u> St. Mark's Gardens		

You may apply for more than one property, but you may only list one property <u>per application</u> and you <u>must</u> submit a separate application for each property. Copies are acceptable.

### Salt Lake City, UT

Ogden, UT
Union Gardens

Calvary Tower St. Mark's Millcreek St. Mark's Tower

Wasatch Manor (The subsidized 1 & 2 Bedroom waitlists are closed at Wasatch Manor)

### Tooele, UT

Canyon Cove Housing





### **SECTION II**

### **INTRODUCTION TO PROPERTIES 811 PRAC**

The Department of Housing and Urban Development regulations limit occupancy of the below specified properties to households where the head of household, spouse, co-head, or sole member has a physical disability or a developmental disability that meets all the criteria in **one** of these categories:

### Physical Disability (Applies to: Providence Place, Graham Court, and Discovery Place)

- A. Is expected to be of a long-continued and indefinite duration,
- B. Substantially impedes his or her ability to live independently, and
- C. Is of such a nature that such ability to live independently could be improved by more suitable housing conditions.

### Developmental Disability/Traumatic Brain Injury (TBI) (Applies to: Discovery Place ONLY)

- A. A person with a developmental disability, as defined in Section 102(7) of the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001(8)), i.e., a person with a severe chronic disability that:
  - 1. Is attributable to a mental or physical impairment or combination of mental and physical impairments;
  - 2. Is manifested before the person attains age 22;
  - 3. Is likely to continue indefinitely;
  - 4. Results in substantial functional limitation in three or more of the following areas of major life activity:
    - a. Self-care,
    - b. Receptive and expressive language,
    - c. Learning,
    - d. Mobility,
    - e. Self-direction,
    - f. Capacity for independent living, and
    - g. Economic self-sufficiency; and
    - h. Reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services that are of lifelong or extended duration and are individually planned and coordinated; OR
- B. A person with a Traumatic Brain Injury (**TBI**) and meeting the same criteria as developmental disability listed above except for the age manifestation limitation.

Does your household meet the criteria for physical d [ ] YES [ ] NO Does your household meet the criteria for developme [ ] YES [ ] NO	·
WHICH PROPERTY ARE YOU APPLYING FOR?	Brigham City, UT Discovery Place: 1 & 2 bedroom units for developmentally or physically disabled persons
You may apply for more than one property, but you	Ogden, UT Graham Court: 2 bedroom units for physically disabled persons
may only list one property <u>per application</u> and you <u>must</u> submit a separate application for each property. Copies are acceptable.	Providence, UT Providence Place: 2 bedroom units for physically disabled persons.





### **SECTION III.**

### **504 NON-DISCRIMINATION NOTICE**

Properties managed by Danville Development Corporation do not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities. In accordance with Section 504 of the Rehabilitation Act of 1973, Danville Development Corporation hereby notifies the general public that:

No qualified individual with disabilities shall, solely on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any federally assisted program or activity administered by Danville Development Corporation. It is the intention of Danville Development Corporation to take reasonable, affirmative steps to increase access and opportunities for disabled individuals in all programs, services, and administrative operations. The person named below has been designated to coordinate compliance with the nondiscrimination requirements contained in the Department of Houisng and Urban Development's regulations implementing Section 504 (24 CFR, part 8 dated June 2, 1988).

Katie Edwards 7351 S. Union Park Ave., Ste. 250 Midvale, UT 84047 (801) 316-1107 / TDD #: 7-1-1 Relay Service

### SECTION IV.

### **SMOKE FREE POLICY**

All Danville managed communities are **SMOKE-FREE**. In our smoke-free Utah properties, smoking is prohibited anywhere inside the building, including inside individual apartments and in common areas. Smoking is also prohibited outside the building within 25 feet of any building entrance or window, per Utah State laws. In our smoke-free Wyoming property, Mansface Terrace, smoking is permitted only in marked designated areas; smoking is prohibited in all individual apartments and common areas.

#### SECTION V.

#### RESIDENT SELECTION POLICY

**NOTICE** - Final eligibility can only be determined once we receive all background and verification documents. Please **<u>DO NOT</u>** make plans to move or give notice to your current landlord until final determination of eligibility has been made.

Please be advised that our Resident Selection Policy requires that we thoroughly screen all applicant household members to determine suitability for residency.

This includes a review of the following past behaviors:

- Ability and willingness to pay the rent.
- Ability and willingness to comply with the lease.
- Ability and willingness to care for the unit.
- Ability and willingness to cooperate with management and staff.

Accordingly, we may perform the following screening tasks listed below:

- **Previous Landlords Verification**
- **■** Credit/Criminal History Verifications
- **■** Sex Offender Registries
- Citizenship and/or Non-Citizen Verification, where applicable
- **■** Personal References, where applicable
- **■** Employment/Income Verifications
- **■** Asset Verification
- **■** Disability Verification
- **■** Mobility Accessibility Verification
- **■** Home Visits, where applicable





#### SECTION VI. APPLICATION ASSISTANCE AND INFORMATION STATEMENT

If you have a vision, hearing, physical, or other type of impairment that does not permit you to complete this application, please call the property directly so we may assist you. Assistance to ensure equal access to this notice will be provided in a confidential manner and setting. Each property's contact information is located at the back of the application for your convenience.

# SECTION VII. VICTIMS OF DOMESTIC VIOLENCE, SEXUAL ASSAULT, DATING VIOLENCE, OR STALKING

If you or a member of your household is a victim of domestic violence, sexual assault, dating violence, or stalking, where such incidents may affect your application status or background screening review, please notify management for information regarding additional housing protections. You will be asked to complete a certification and provide documentation of circumstances. Housing protections you may request include, but are not limited to:

- \* Request management not to contact certain entities listed in your application during your background screening.
- \* Discuss with management negative issues that may potentially arise in a background screening check that would be attributable to domestic violence, sexual assault, dating violence, or stalking.
- \* If applicant ineligibility is determined based on negative applicant history arising from domestic violence, sexual assault, dating violence, or stalking, applicant household may request an application review based on mitigating circumstances.
- \* You may provide alternative contact information to management if needed for your protection.

### **SECTION VIII.**

### **GENERAL INSTRUCTIONS**

Please answer questions truthfully and <u>completely</u>. Do not leave any sections or questions on this application blank even if questions do not apply to you; enter "none" or "N/A" for those questions. We will verify your answers. Any misrepresentation of information related to eligibility, preference for admission, allowances, rent, family composition, criminal or prior residential history <u>is grounds for rejection</u>. Applications <u>will not</u> be considered unless they are complete and filled in correctly. Incomplete applications will be returned. Information you provide will be treated as confidential by Management.

All adult family members 18 years of age or older will need to sign each form. Once the application package is completed, please submit it to the property you are applying for to be placed on the waiting list. Copies are acceptable if applying for more than one property. When your application nears the top of the waiting list, you will be notified and will need to schedule an interview with the property manager. You will be instructed to bring certain types of information to the interview in order to determine your eligibility for the housing program.

### **Supplement to Application for Federally Assisted Housing:**

Attached is the Supplement to Application for Federally Assisted Housing. This form is required by HUD to be provided to each applicant. It allows applicants to provide a contact person or organization that the manager can call upon to assist with any application issues that may arise. It is to <u>your benefit</u> that you provide this information, although you may check the box that you choose not to provide the contact information and sign the form.

If you have any questions concerning the application package, please contact the property you are interested in applying for and we will be glad to assist you. Contact information for all properties is located at the back of this application package.





<b>SECTION IX.</b>
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### APPLICANT INFORMATION

### PLEASE ANSWER EACH QUESTION AS COMPLETELY AS POSSIBLE. PLEASE PRINT.

A. HOUSEHOLD GENERAL INFORMATION:		
NAME (Head of Household): Phone# ()		_
BIRTHDATE: AGE: SOCIAL SECURITY#:		-
EMAIL ADDRESS:		_
(The italicized questions in this box are <b>OPTIONAL</b> )		
Gender: Displaced by Disaster US Military Veteran		
NAME (Additional Member): Phone# ()		_
BIRTHDATE: SOCIAL SECURITY #:		_
EMAIL ADDRESS:		
RELATIONSHIP TO HEAD:		
(The italicized questions in this box are <b>OPTIONAL</b> )		
Gender: Displaced by Disaster US Military Veteran		
CURRENT ADDRESS:		
Street Apt #		
City State ZIP		
■ Are all household members citizens of the United States?	[]YES	[ ] NO
NOT REQUIRED FOR: Providence Place, Discovery Place, Graham Court)		
■ If NO, are all household members eligible to live in the United States?  If yes, you may be required to submit evidence of eligibility to live in the United	[ ] YES States.	[ ] NO
■ Does anyone in the household benefit from Disability Assistance, which makes it pos	sible for a hou	isehold
member to work?	[ ] YES	[]NO
■ Is any household member enrolled as a student at an institution of higher education for the purpose of obtaining a degree, certificate, or other program leading to a recognized educational credential? If yes, who?	[]YES	[]NO 
■ Are there any Live-In Care attendants who are part of the household?	[]YES	[ ] NO
■ Do you have any household pets? []YES []NO  Breed: Size: Spay/Neutered: []YE	FS LINO	



Address:	City:	St:	Zip:
elephone:			
- DI	c ayom: 1 11 6		
Please list at least three (3) personal re  1. Name:		-	
2. Name:	_		
3. Name:			
B. HOUSING INFORMATION			
■ What is your present living situation?	[]RENT []OWN	[]OTHER	
Do you live: [ ] alone [ ] with spou	se [] with family [] of	her	
Do you currently live in subsidized ho	using? [ ] YES [	] NO	
If you are currently subsidized, what a	gency provides that subsidy	?	
<ol> <li>LANDLORD/OWNER NAME:</li> <li>ADDRESS:</li> </ol>			
DATES OF RESIDENCY:			
2. LANDLORD/OWNER NAME:			
ADDRESS:	CITY:	STATE: _	ZIP
DATES OF RESIDENCY:	to	-	
3. LANDLORD/OWNER NAME:		PHONE:	
ADDRESS:			
DAMBO AB DECIDENIAN.	CITY:	STATE:	
DATES OF RESIDENCY:	CITY: to	STATE: -	
4. LANDLORD/OWNER NAME:			ZIP
4. LANDLORD/OWNER NAME:		PHONE:	ZIP
		PHONE:	ZIP
4. LANDLORD/OWNER NAME: ADDRESS:	CITY: to	PHONE: STATE:	ZIP ZIP
4. LANDLORD/OWNER NAME:	CITY: to CITY:	PHONE: STATE: - PHONE: STATE:_	ZIP ZIP





ed i	EACH household member, p in by every individual household Household member #1 - All	old member. (Use bac	k side of form or attach another s	sheet for additional	space, if needed)
2.	Household member #1 - City/States lived in:				
3.	Household member #2 – All	legal names used:			
4.	Household member #2 – Cit	y/States lived in:			
—Plea	ase answer the following ques	tions considering ea	nch member of your hous	ehold:	
1.	Has any member been evicte	d from a federally a	ssisted property for drug	-related crimin	nal activity
	within the past three years?	•		[]YES	[ ] NO
	When and where?				
2.	Does any household member	currently use illega	al drugs or abuse controll	_	
	Evaloin			[] YES	[ ] NO
3	Explain Has any household member	heen convicted of a	felony?	[]YES	[ ] NO
٦.	When and what jurisdiction?	been convicted of a	iciony:	Lling	[]INO
4.	Has any household member			[ ] YES	[ ] NO
	Which states or jurisdictions	?			
	Is any household member on			[]YES	
	Explain Is any household member su				
6.		bject to any state, ju	irisdictional, and/or lifeti		
	requirement? Which states or jurisdictions	9		[]YES	[ ] NO
	which states of jurisdictions				
IN	COME INFORMATION:				
List	t Gross <mark>MONTHLY</mark> Income	received from the f	ollowing:		
	<b>SOURCE</b>	<b>HEAD</b>	<b>SPOUSE</b>	OT	HER
	Social Security	\$	\$	\$	
	SSI	\$	\$	\$	
	Pension/Annuity	\$	\$	\$_	
	Retirement	\$	\$	\$_	
	Employment	\$	\$	\$	
	Insurance Policies	\$	\$ \$	<u> </u>	
	Gifts Regular/Reoccurring	\$	\$	\$	
	Title V Programs	\$	\$		
	Alimony	\$	\$	\$	
	Student Financial Assistance	Φ.	*	_	
	(including scholarship & grants) Other	\$ \$	\$	\$	
	Lithon	w.	u.	Œ,	





D. ASSET INFORMATION	ON:			
■ Please list the cash value			d may own:	
<u>TYPE</u>	Cash Value	<b>TYPE</b>		<b>Cash Value</b>
Checking Account	\$	Certificates of Depos		\$
Savings Account	\$	Equity in Home/Prop	perty	\$
Money Market Trusts	\$	Personal Property (held as an investment	)	\$
Trusts	\$	Cash Held	,	\$
If yes, is the trust irrevocable?	[ ] Yes [ ] No	Life Insurance That I Other Assets not list		\$
Stocks/Bonds	\$			\$
■ Have you, or do you, ant <b>SOURCES</b>	icipate receiving LUM YES NO	P SUM payments from SOURCES		ng? E <b>S NO</b>
Inheritance	[][]	Capital Gains	[	] [ ]
Lottery Winning	[][]	Other:	[	] [ ]
Insurance Settlements	[][]	Other:	[	] []
■ If yes, please describe: _ ■ Have you disposed of any (If yes, you will need to	assets for less than Fa	ir Market Value in the	past two years? [	
E. MEDICAL EXPENSE				
■ Do you have Medicare In	surance?	[ ]Yes [ ]No	Premium cost: \$_	
■ Do you have Medicaid In	surance?	[ ]Yes [ ]No	Spend-down: \$_	
■ Do you have Supplement	al Health Insurance?	[ ]Yes [ ]No	Premium cost: \$_	
■ Do you have Long Term	Care Insurance Policy?	? [ ]Yes [ ]No	Premium cost: \$_	
■ What is your anticipated of insurance? \$	_	expense for the next 12	2 months not cover	ed by your
SECTION X.	MAR	RKETING		
How did you hear about us?	Please give us the det	ails in the space provid	led.	
Drive By		Newspaper		
55+		Website:	-	
Senior Blue Book			rral:	
Senior Outlook				<del></del>
KRCL		Other:		





### **SECTION XI.**

### **CERTIFICATION STATEMENT**

I/we hereby certify that the above information is correct to the best of my/our knowledge and may be used for the purpose of verification. I understand that this is not a contract and does not bind either party.

I/we understand false information will constitute grounds for cancellation of this application or my/our lease if I/we should be housed.

lease if I/we should be housed.		
I/we also authorize Danville Developme information in this application.	ent Corporation to make inqu	uiries as described above, to verify the
Head of Household Signature	Date	
Co-Head/Spouse Signature	Date	





### XII. CONSENT TO RELEASE OF INFORMATION/RELEASE HOLD HARMLESS

By signing below, I consent to the release of information to Danville Development Corporation, and their agent or employees, any information requested by them to verify and complete my application process for housing, or to maintain, administer or enforce their rules and policies. I also give any party contacted by Danville Development Corporation full authorization to release to Danville any information relating to my rental and/or credit history needed by Danville to evaluate my application. I also release and hold harmless Danville and all related entities, including property, sponsor or board, and any person or entity contacted by them from any and all liability related to or arising from the release of such information.

I understand that previous or current income regarding me or my household, including other occupants, may be needed. Inquiries include, but are not limited to, the following:

Identity and Marital Status Residences and rental activity Child Care Allowances
Employment/Income/Assets Medical Allowances Criminal or Credit Records
I understand that this authorization cannot be used to obtain information that is not relevant to my eligibility and continued participation in housing managed Danville Development Corporation.

The groups or individuals who may be asked to release the above information include, but are not limited to:

Present EmployersSchools/CollegesSupport/Alimony ProvidersVeterans AdministrationState UnemploymentMedical/Child Care Providers

Courts/Post Offices Agencies Banks/Financial Inst. Utility Companies
Welfare Agencies Law Enforcement Agencies Aging Services

Retirement Systems Social Security Administration Public Housing Agencies

Previous Landlords Credit Providers/Credit Bureaus

I understand and agree that Danville may conduct computer-matching programs to verify the information supplied for my application. If a computer match is done, I understand that I have a right to notification of any negative information found and a chance to disprove that information. Danville may, in the course of its duties, exchange information with Federal, state or local agencies, including but not limited to:

State Employment Security Office of Personnel Mgt. Social Security Agency

Department of Defense U.S. Postal Service State Welfare

Department of Health and Human Services Internal Revenue Service

A photocopy of this authorization is as good as the original. If I refuse to sign this authorization I understand my application may be denied.

Head of Household Signature	Date	
Co-Head/Spouse Signature	Date	





### Optional and Supplemental Contact Information for HUD-Assisted Housing Applicants

## SUPPLEMENT TO APPLICATION FOR FEDERALLY ASSISTED HOUSING

This form is to be provided to each applicant for federally assisted housing

**Instructions: Optional Contact Person or Organization**: You have the right by law to include as part of your application for housing, the name, address, telephone number, and other relevant information of a family member, friend, or social, health, advocacy, or other organization. This contact information is for the purpose of identifying a person or organization that may be able to help in resolving any issues that may arise during your tenancy or to assist in providing any special care or services you may require. **You may update, remove, or change the information you provide on this form at any time.** You are not required to provide this contact information, but if you choose to do so, please include the relevant information on this form.

Applicant Name:	
Mailing Address:	
Telephone No:	Cell Phone No:
Name of Additional Contact Person or Org	ganization:
Address:	
Telephone No:	Cell Phone No:
E-Mail Address (if applicable):	
Relationship to Applicant:	
issues arise during your tenancy or if you require a resolving the issues or in providing any services or	Assist with Recertification Process Change in lease terms Change in house rules Other:  If you are approved for housing, this information will be kept as part of your tenant file. If any services or special care, we may contact the person or organization you listed to assist in a special care to you.
<b>Confidentiality Statement:</b> The information prove the applicant or applicable law.	ided on this form is confidential and will not be disclosed to anyone except as permitted by
requires each applicant for federally assisted housing or organization. By accepting the applicant's applicant's applicant requirements of 24 CFR section 5.105.	nd Community Development Act of 1992 (Public Law 102-550, approved October 28, 1992) ng to be offered the option of providing information regarding an additional contact person cation, the housing provider agrees to comply with the non-discrimination and equal, including the prohibitions on discrimination in admission to or participation in federally or, religion, national origin, sex, disability, and familial status under the Fair Housing Act, et Age Discrimination Act of 1975.
and the prohibition on age discrimination under the Signature of Applicant	e Age Discrimination Act of 1975.  Date

The information collection requirements contained in this form were submitted to the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). The public reporting burden is estimated at 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Section 644 of the Housing and Community Development Act of 1992 (42 U.S.C. 13604) imposed on HUD the obligation to require housing providers participating in HUD's assisted housing programs to provide any individual or family applying for occupancy in HUD-assisted housing with the option to include in the application for occupancy the name, address, telephone number, and other relevant information of a family member, friend, or person associated with a social, health, advocacy, or similar organization. The objective of providing such information is to facilitate contact by the housing provider with the person or organization identified by the tenant to assist in providing any delivery of services or special care to the tenant and assist with resolving any tenancy issues arising during the tenancy of such tenant. This supplemental application information is to be maintained by the housing provider and maintained as confidential information. Providing the information is basic to the operations of the HUD Assisted-Housing Program and is voluntary. It supports statutory requirements and program and management controls that prevent fraud, waste and mismanagement. In accordance with the Paperwork Reduction Act, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information, unless the collection displays a currently valid OMB control number.

Privacy Statement: Public Law 102-550, authorizes the Department of Housing and Urban Development (HUD) to collect all the information (except the Social Security Number (SSN)) which will be used by





### INSTRUCTIONS FOR SUBMITTING COMPLETED APPLICATIONS

### Please submit completed applications directly to the property for processing.

If applying to more than one property, copies of the completed application are acceptable. Applications can be submitted by mail, fax, email, or drop off and should be to the attention of the manager. If further assistance is needed, please contact the property directly.

Calvary Tower 516 E. 700 S. SLC, UT 84102 Phone: 801-531-6350 Fax: 801-531-6371

TDD 7-1-1 (Relay Service) calvarytower@danvilledevelopment.com

**Graham Court** 230 32<sup>nd</sup> St. Ogden, UT 84401 Phone: 801-675-5656 Fax: 801-334-8687

TDD 7-1-1 (Relay Service) grahamcourt@danvilledevelopment.com

St. Mark's Gardens 514 N. 300 W. Kaysville, UT 84037 Phone: 801-544-4231 Fax: 801-544-5162 TDD 7-1-1 (Relay Service)

stmarksgardens@danvilledevelopment.com

178 E. Vine St. **Tooele, UT 84074** Phone: 435-882-8380 Fax: 435-204-3156 TDD 7-1-1 (Relay Service) canyoncove@danvilledevelopment.com

Canyon Cove

Mansface Terrace 320 Mansface St. Green River, WY 82935 Phone: 307-875-9122 Fax: 307-875-4158

TDD 7-1-1 (Relay Service) mansfaceterrace@danvilledevelopment.com

> St. Mark's Millcreek 418 E. Front Ave. SLC, UT 84115 Phone: 801-484-6531 Fax: 801-484-3431 TDD 7-1-1 (Relay Service)

stmarksmillcreek@danvilledevelopment.com

St. Mark's Tower 650 S. 300 E. SLC, UT 84111 Phone: 801-364-5111 Fax: 801-364-8652 TDD 7-1-1 (Relay Service)

stmarkstower@danvilledevelopment.com

**Union Gardens** 468 3rd Street Ogden, UT 84404 Phone: 801-392-7230 Fax: 801-392-7393 TDD 7-1-1 (Relay Service) uniongardens@danvilledevelopment.com Discovery Place 360 W. 900 N. Brigham City, UT 84302 Phone: 435-723-0831

Fax: 435-723-1271 TDD 7-1-1 (Relay Service) discoveryplace@danvilledevelopment.com

Providence Place 234 N. 300 W. Providence, UT 84332

Phone: 435-753-3226 Fax: 435-753-5227

TDD 7-1-1 (Relay Service) providenceplace@danvilledevelopment.com

St. Mark's Terrace 50 N. 500 W. Brigham City, UT 84302 Phone: 435-734-2169 Fax: 435-723-3694

TDD 7-1-1 (Relay Service) stmarksterrace@danvilledevelopment.com

Wasatch Manor 535 S. 200 E. SLC, UT 84111 Phone: 801-363-2534 Fax: 801-363-1526

TDD 7-1-1 (Relay Service) wasatchmanor@danvilledevelopment.com



